

APPENDIX 2
END OF THE YEAR PROCEDURES

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APPENDIX 2

END OF THE YEAR PROCEDURES

SECTION 1-GENERAL

- 1.1. Schedule- The End-of-the-Year activities shall take place at the last meeting of the year which is on the fourth (4th) Tuesday of **June**.
- 1.2. Awards-Awards will be given in the following categories:
 - Cumulative Score in all Divisions
 - Slide of the Year in all Divisions
- 1.3. Installation of Officers and Committee Chairmen for the following year.

SECTION 2- CUMULATIVE SCORE AWARDS PROCEDURE

2.1. Eligibility-Only those members who have entered the maximum number of slides in a Divison are eligible.

Color	18 slides
Nature	12 slides
Photo-Travel	9 slides
Photo-Journalism	9 slides

- 2.2. Awards- First Place- Gold Medal
- Second Place- **Silver Medal**
- Third Place- **Silver Medal**

Duplicate medals will be given for ties.

2.3. Limitations on Awards- In a specific Division a specific number of members have to be eligible in order for awards to be given. The limitations are as follows:

If six or more members are eligible, then first, second and third place awards will be awarded.

If four or five members are eligible, first and second place awards will be awarded.

If only three members are eligible, only a first place medal will be awarded.

If fewer than three members are eligible, no awards will be awarded.

2.4. Presentation- The Division Chairperson is responsible to determine who is eligible for awards and will have medals suitably inscribed. The Chairperson shall present these awards as part of the award ceremony.

SECTION 3- SLIDE OF THE YEAR PROCEDURES

3.1. Eligibility- Slides may be entered in all Divisions. Creative will be entered as part of the Color Division. The slides MUST HAVE BEEN SHOWN DURING THE CURRENT YEAR in club competition.

3.2. Number of Entries- Up to four (4) slides may be entered in each Division. Duplicate score cards filled out the same as in club competition shall accompany each entry.

3.3. Awards- The first place slide in each Division will be awarded a gold medal. A Silver Medal will be presented for two honorable mentions. Each of the three awards must be by a different maker.

3.4. Judging- On a date prior to the award presentation meeting, the slides will be judged by three judges. It is the responsibility of the Judges Chairperson to obtain the three judges and to arrange for a properly equipped site for the judging to take place.

3.4.1- The judging shall proceed as follows: The slides will be presented to the judges by **division**. At the end of each **division** the judging will be suspended to select the winners in that **division**, to break any ties in that **division**, and to insure that the three awards go to different makers. Then the judging will proceed to the next **division**.

3.4.2- Two club members shall record the scores.

3.5. Division Chairperson Responsibilities- The Chairperson shall receive the entered slides from the members, arrange them in an Ektagraphic

carousel. The carousel slot number shall be marked on the score card for each slide.

The Chairperson shall be present and shall assist at the judging. After the judging the Chairperson shall rearrange the slides so that the winners are shown as the LAST slides of that **division**. He/she will present all the slides at the award ceremony announcing the maker and title of each. He/she will have prepared medals suitably inscribed and present them at the awards ceremony. At a subsequent meeting he/she will return the slides together with one of the score cards to each member. He/she will retain the second score card as part of the permanent record.

SECTION 4- INSTALLATION CEREMONY

The President-Elect shall be responsible for getting the installing officer. The installation shall take place after the awards ceremonies. The Vice-President shall be responsible for obtaining a gift for the outgoing President.

SECTION 5- AMENDMENTS

This Appendix may be amended or changed by a 2/3 vote of the Board.